

Procedure: Out-of-School Learning Credit

The district recognizes that in the best interest of individual students may be served by granting credit for meaningful learning experiences completed outside the school district and/or with individuals not certificated, in favor of a specific requirement that more suitably meets the needs of the student. In such instances the following shall apply:

- A.** Upon consultation with the counselor, a formal request for credit for out-of-school learning shall be initiated by the student and/or his/her parent/guardian. Formal request must include: district application for credit for out-of school learning, detailed description of the “out-of-school” learning experience to include the activities, hours per week, instructor’s name(s), résumé of the “out-of-school” instructor(s), facilitator or person responsible for the learning experience, letter from the student explaining how the request will further their learning opportunities.
- B.** The principal shall make a written determination based upon the application and accompanying information, consultation with the student parent/guardian, counselor, and/or any other person(s) as invited by any of these parties.
- C.** To be considered as a part of the process of establishing this decision are: the student’s four-year and/or career plan, any persuasive evidence that specific educational and/or career harm would be incurred by the student, how it would be in the best interest of the student to grant the credit.
- D.** In the event an application for “out-of-school” credit is denied, the parent/guardian and/or student may appeal in writing within ten (10) days of the decision to the Chief School Administrator or his/her designee.
- E.** Out-of-school credit applications that are formally acted upon, approved or denied shall become a part of the student’s permanent record file.
- F.** All requests must be approved prior to the start of the experience or activity for which the credit is requested.
- G.** Upon completion of the out-of-school learning experience, the student shall provide documentation demonstrating completion of the approved plan. Posting of the out-of-school learning experience credit to the student’s transcript will be completed only after final documentation has been reviewed and approved by the building principal.

Approval Dates

MTS School Commission: 12/14/2017
Executive Committee for Education: 12/19/17
Muckleshoot Tribal Council: 1/12/18